

**EXECUTIVE DECISION**  
made by a Council Officer



**REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN  
INDIVIDUAL COUNCIL OFFICER**

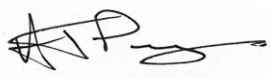
**Executive Decision Reference Number – COD03 21/22**

| Decision  |  |
|-----------|--|
| <b>1</b>  | <p><b>Title of decision:</b></p> <p>Contract Award for The outright capital purchase of replacement 3.5T cage Tipper with Side bin lift Collection Vehicles</p>  |
| <b>2</b>  | <p><b>Decision maker (Council Officer name and job title):</b></p> <p>Anthony Payne, Strategic Director for Place</p>  |
| <b>3</b>  | <p><b>Report author and contact details:</b></p> <p>Martin Hoar – Fleet Services Manager, Street Services</p> <p><a href="mailto:Martin.Hoar@plymouth.gov.uk">Martin.Hoar@plymouth.gov.uk</a></p> <p>Tel. 01752 305592</p>   |
| <b>4a</b> | <p><b>Decision to be taken:</b></p> <p>The Strategic director of place to award the Contract for the outright capital purchase of replacement 3.5T Tipper with side bin lift Refuse Collection Vehicles</p> <p>Details of the successful tenderer are set out in the Contract Award Report - Part II.</p>  |
| <b>4b</b> | <p><b>Reference number of original executive decision or date of original committee meeting where delegation was made:</b></p> <p>Executive Decision 05/12/19 L31 19/20</p>  |
| <b>5</b>  | <p><b>Reasons for decision:</b></p> <p>In accordance with the delegated authority granted by the Executive Decision made by the Leader of the Council on 05<sup>th</sup> December 2019 the project undertook a procurement exercise.</p> <p>The procurement process was undertaken via the Crown Commercial Service (CCS) – RM3814 – Vehicle Conversions Dynamic Purchasing System.</p> <p>See Contract Award Report - Part I I.</p> |

|    |   |     |  |  |
|----|---|-----|--|--|
| 6  | <b>Alternative options considered and rejected:</b><br><br><b>Option 1: Do nothing</b><br><br>Risks to service delivery impact and resulting reputational damage increased maintenance costs make this option non tenable.<br><br><b>Option 2: Larger 7.7t/12t vehicle</b><br><br>Larger vehicles makes accessing the narrow back streets and central City Centre locations in Plymouth more challenging, these vehicles give greater access to some areas that can be impossible. 3.5Tvehicles make the collection process safer for driver and collectors. There are no requirements for the driver to be HGV trained for this vehicle type.<br><br><b>Option 3: Electric Vehicles</b><br><br>Current availability and prices make this option non tenable for this specific vehicle type, with reduced load capacity being the main consideration, other fuel alternatives are costly but will be reviewed with future purchases |     |  |  |
| 7  | <b>Financial implications:</b><br><br>Purchase outright with the use of service borrowing is the recommended procurement option.<br><br>The purchase price of the vehicles can be offset partly by the savings from a reduction in maintenance costs and the 3 year warranty cover.<br><br>The build time for these vehicles is around 7 months so any further delay in the procurement would see increases in line with inflation.   |     |  |  |
| 8  | <b>Is the decision a Key Decision?</b><br><br>(please contact <b>Democratic Support</b> for further advice)   | Yes | No   | <b>Per the Constitution, a key decision is one which:</b>  |
|    |   |     | ✓  | in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total              |
|    |   |     | ✓  | in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1million</b>          |
|    |   |     | ✓  | Is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority. |
| 8b | <b>If yes, date of publication of the notice in the <b>Forward Plan of Key Decisions</b></b>  |     |  |  |
| 9  | <b>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the</b>  |     | Caring Plymouth - The majority of vehicles in phase 1 of the Fleet Replacement programme deliver services related to street scene and waste. The service impacts the daily lives of all residents and visitors to Plymouth |  |

|                         |  |   |             |  |
|-------------------------|--|---|-------------|--|
|                         | <b>revenue/capital budget:</b>   | <p>ensuring that waste is collected and disposed of when expected and that street and green spaces are kept clean and tidy and free from litter.</p> <p>Growing Plymouth - Ability to service waste and recycling waste collections as the city increases in size to ensure a sustainable City that cares about the environment. A Council that facilitates sustainable management of the City' waste and is able to react to the needs of the residents and citizens in a flexible and efficient manner.</p> |             |  |
| <b>10</b>               | <b>Please specify any direct environmental implications of the decision (carbon impact)</b>                    | Newer vehicles will reduce the carbon impact due to updated engine requirements   |             |  |
| <b>Urgent decisions</b> |  |   |             |  |
| <b>11</b>               | <b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b> | <b>Yes</b>  |             | (If yes, please contact <a href="#">Democratic Support</a> for advice) |
|                         |  | <b>No</b>   | ✓           | (If no, go to section 13a)   |
| <b>12a</b>              | <b>Reason for urgency:</b>   |   |             |  |
| <b>12b</b>              | <b>Scrutiny Chair signature:</b>   |   | <b>Date</b> |  |
|                         | <b>Scrutiny Committee name:</b>  |   |             |  |
|                         | <b>Print Name:</b>   |   |             |  |
| <b>Consultation</b>     |  |   |             |  |
| <b>13a</b>              | <b>Are any other Cabinet members' portfolios affected by the decision?</b>                                     | <b>Yes</b>  | ✓           |  |
|                         |  | <b>No</b>   |             | (If no go to section 14)   |
| <b>13b</b>              | <b>Which other Cabinet member's portfolio is affected by the decision?</b>                                     | Councillor Maddi Bridgeman, Cabinet member for Environment and Street Scene   |             |  |
| <b>13c</b>              | <b>Date Cabinet member consulted</b>   | <b>19<sup>th</sup> July 2021</b>  |             |  |
| <b>14</b>               | <b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>                     | <b>Yes</b>  |             | If yes, please discuss with the Monitoring Officer                     |
|                         |  | <b>No</b>   | ✓           |  |

|  |   |   |                             |  |          |          |          |          |
|--|---|---|-----------------------------|--|----------|----------|----------|----------|
|  |   |   |                             |  |          |          |          |          |
| 15                                     | <b>Which Corporate Management Team member has been consulted?</b>           | <b>Name</b>                               | Anthony Payne               |  |          |          |          |          |
|  |   | <b>Job title</b>                          | Strategic Director of Place |  |          |          |          |          |
|  |   | <b>Date consulted</b>                     | 13/11/19                    |  |          |          |          |          |
| <b>Sign-off</b>                        |   |   |                             |  |          |          |          |          |
| 16                                     | <b>Sign off codes from the relevant departments consulted:</b>              | <b>Democratic Support (mandatory)</b>     | DS25 21/22                  |  |          |          |          |          |
|  |   | <b>Finance (mandatory)</b>                | PI.21.22.67                 |  |          |          |          |          |
|  |   | <b>Legal (mandatory)</b>                  | MS/28.07.21                 |  |          |          |          |          |
|  |   | <b>Human Resources (if applicable)</b>    | n/a                         |  |          |          |          |          |
|  |   | <b>Corporate property (if applicable)</b> | n/a                         |  |          |          |          |          |
|  |   | <b>Procurement (if applicable)</b>        |                             |  |          |          |          |          |
| <b>Appendices</b>                      |   |   |                             |  |          |          |          |          |
| 17                                     | <b>Ref.</b>   | <b>Title of appendix</b>                  |                             |  |          |          |          |          |
|  | A   | Contract Award Part 1                     |                             |  |          |          |          |          |
|  |   |   |                             |  |          |          |          |          |
|  |   |   |                             |  |          |          |          |          |
|  |   |   |                             |  |          |          |          |          |
| <b>Confidential/exempt information</b> |   |   |                             |  |          |          |          |          |
| 18a                                    | <b>Do you need to include any confidential/exempt information?</b>          | <b>Yes</b>                                |                             | If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. |          |          |          |          |
|  |   | <b>No</b>                                 |                             |  |          |          |          |          |
|  |   | <b>Exemption Paragraph Number</b>         |                             |  |          |          |          |          |
|  |   | <b>1</b>                                  | <b>2</b>                    | <b>3</b>   | <b>4</b> | <b>5</b> | <b>6</b> | <b>7</b> |
| 18b                                    | <b>Confidential/exempt briefing report title:<br/>Contract Award Part 2</b> |   |                             | ✓  |          |          |          |          |
| <b>Background Papers</b>               |   |   |                             |  |          |          |          |          |

| <b>19</b>                        | <p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p> |  |   |                         |   |         |   |   |
|----------------------------------|--|--|---|-------------------------|---|---------|---|---|
| Title of background paper(s)     |  | Exemption Paragraph Number   |   |                         |   |         |   |   |
|                                  |  | 1  | 2 | 3                       | 4 | 5       | 6 | 7 |
|                                  |  |  |   |                         |   |         |   |   |
|                                  |  |  |   |                         |   |         |   |   |
| <b>Council Officer Signature</b> |  |  |   |                         |   |         |   |   |
| <b>20</b>                        | <p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>  |  |   |                         |   |         |   |   |
| <b>Signature</b>                 |  |  |   | <b>Date of decision</b> |   | 28.7.21 |   |   |
| <b>Print Name</b>                |  | Anthony Payne  |   |                         |   |         |   |   |